11th September, 2023:

5:00pm-6:00pm

Present in meeting: Everyone

We have decided to complete research, video and presentation of each topic one by one. According to the discussion, it has been decided that each we will complete work on Topic 1, then Topic 6 and lastly on Topic 3.

Following timeline has been decided:

11-13 Sep: Complete individual research on Topic 1

* Do research on:
  + Previous work done on the topic
  + Research gaps
  + Domain Knowledge (make a 1–2-page summary of the domain, and add links for others)
  + Possible solutions

13 Sep: Short meeting on findings and discussion on a concrete plan

14 Sep: Finalize structure and tools of the video and presentation

15-16 Sep: Complete Topic 1 video and presentation

17 Sep: Research on Topic 6

18-20 Sep: Complete video and presentation on Topic 6 (to be further divided into steps later)

21 Sep: Complete Topic 3 research

22-24 Sep: Complete video and presentation on Topic 3 (to be further divided into steps later)

Next Meeting: 13th September, 2023